



EXECUTIVE MEETING

Parents and Friends Association

Minutes of Meeting

3 April 2017, 6.30pm
In the College Learning Hub

Start Time: 6.40pm

Present: Chris Wallace, Tonian Abbott-Robins, Madelaine Kelly (late), Joanne Pustkuchen, Merv Lancaster, Paschal McCarthy, Carol Bell, Donna Stiles, Lisa King, Kerrie McAlinden, Maryanne Baker, Siobhan Allen (Guest Speaker PFFWA)

Apologies: Rikki Kohn

NO	ITEM	NAME
1.	Opening Prayer Led By Chris Wallace	
2.	General Business to Note for Later Discussion 2.1 Canteen menu during Lent - Action: To be reviewed by Executive.	
3.	Minutes of Previous Meeting 3.1 Matters Arising <ul style="list-style-type: none"> <u>Free Dress Day for Students.</u> Response from Executive - Reminder that there are days where students are in a more relaxed uniform. If a Free Dress Day was approved it must be linked to a cause (charity). This may become an annual event but require further review. <u>Cook Book 25th Anniversary Edition.</u> Tonian to investigate cost of binding. Recipes to Nancy Belfrage. 3.2 Acceptance of Minutes Moved : Lisa King Seconded : Joanne Pustkuchen	
	Correspondence 4.1 Inward - Thank you from the Visual Arts Department 4.2 Outward - Thank you for assistance with the Quiz Night	
5.	Presidents Report 5.1 Welcome to the PFFWA representative Siobhan Allen. 5.2 Quiz Night – 19 tables and a fantastic night. 5.3 Family Picnic – Saturday, 29 April. Schedule is being finalised. Message to be sent on Skoolbag requesting Volunteers Teachers have been approached 5.4 Code of Conduct. A copy of the code of conduct was attached for attendees to read. Agreement that this needs to be integrated as part of other program.	
6.	Principals Report - Attached	

	<p>6.1 <u>Leading Lights</u> - Change to email addresses – will be ie, chris.wallace@cewa.edu.au this took place at the end of last week. Cathednet email addresses will be forwarded to new CEWA address. Existing emails will still work for the next 12 months.</p> <p>6.2 <u>MCC Code of Conduct</u> - Recently included in the College Newsletter</p> <p>6.3 <u>Child Safety Framework</u></p> <p>6.4 <u>Shade Program</u></p> <p>6.5 <u>College Events to Note in Diaries</u></p> <table border="0"> <tr> <td>Wednesday, 26 April</td> <td>ANZAC Day Ceremony, College Gymnasium at 8.30am</td> </tr> <tr> <td>Saturday, 29 April</td> <td>P&F 25th Anniversary Family Picnic</td> </tr> <tr> <td>Wednesday, 10 May</td> <td>P&F Meeting, Learning Hub at 6.30pm</td> </tr> <tr> <td>Friday and Saturday 12/13 May</td> <td>Dr Seussical the Musical, MPAC</td> </tr> <tr> <td>Wednesday 31 May</td> <td>P&F Meeting, Learning Hub at 6.30pm</td> </tr> <tr> <td>Friday, 30 June</td> <td>25th Anniversary Mass - Patron's Day</td> </tr> <tr> <td>Wednesday, 26 July</td> <td>P&F Meeting, Learning Hub at 6.30pm</td> </tr> <tr> <td>Wednesday, 30 August</td> <td>P&F Meeting, Learning Hub at 6.30pm</td> </tr> <tr> <td>Friday, 8 September</td> <td>25th Anniversary Soiree - Past / present Staff/Executive Board & P&F</td> </tr> <tr> <td>Friday, 13 October</td> <td>World Teacher's Day Celebrations, Staff Room at 3.15pm</td> </tr> <tr> <td>Wednesday, 1 November</td> <td>P&F Meeting, Learning Hub at 6.30pm</td> </tr> <tr> <td>Wednesday, 22 November</td> <td>Board and P&F AGM, Learning Hub at 6.30pm</td> </tr> <tr> <td>Wednesday, 11 October</td> <td>P&F Meeting, Learning Hub at 6.30pm</td> </tr> <tr> <td>Thursday, 19 October</td> <td>Y12 Graduation, College Gymnasium, 7.00pm</td> </tr> <tr> <td>Wednesday, 22 November</td> <td>Board and P&F AGM, 6.30pm in the Learning Hub</td> </tr> <tr> <td>Friday, 24 November</td> <td>Secondary S&A Night (TBC), College Gymnasium, 7.00pm</td> </tr> <tr> <td>Thursday, 30 November</td> <td>Junior School S&A Night, College Gymnasium at 6.00pm</td> </tr> </table> <p>6.6 <u>Naming of the Junior School</u> - Investigating the possibility of a name change from Junior to Primary due to the history moving from Junior, Middle and Senior – Secondary Year 7-12 and we left it with Junior School.</p> <p>6.7 <u>Junior School Winter Uniform Survey</u></p> <table border="0"> <tr> <td>KG-4</td> <td>Sports uniform</td> </tr> <tr> <td>Y05-12</td> <td>College Uniform.</td> </tr> </table> <p>Lisa King will / have be sending out a survey for feedback.</p>	Wednesday, 26 April	ANZAC Day Ceremony, College Gymnasium at 8.30am	Saturday, 29 April	P&F 25th Anniversary Family Picnic	Wednesday, 10 May	P&F Meeting, Learning Hub at 6.30pm	Friday and Saturday 12/13 May	Dr Seussical the Musical, MPAC	Wednesday 31 May	P&F Meeting, Learning Hub at 6.30pm	Friday, 30 June	25th Anniversary Mass - Patron's Day	Wednesday, 26 July	P&F Meeting, Learning Hub at 6.30pm	Wednesday, 30 August	P&F Meeting, Learning Hub at 6.30pm	Friday, 8 September	25th Anniversary Soiree - Past / present Staff/Executive Board & P&F	Friday, 13 October	World Teacher's Day Celebrations, Staff Room at 3.15pm	Wednesday, 1 November	P&F Meeting, Learning Hub at 6.30pm	Wednesday, 22 November	Board and P&F AGM, Learning Hub at 6.30pm	Wednesday, 11 October	P&F Meeting, Learning Hub at 6.30pm	Thursday, 19 October	Y12 Graduation, College Gymnasium, 7.00pm	Wednesday, 22 November	Board and P&F AGM, 6.30pm in the Learning Hub	Friday, 24 November	Secondary S&A Night (TBC), College Gymnasium, 7.00pm	Thursday, 30 November	Junior School S&A Night, College Gymnasium at 6.00pm	KG-4	Sports uniform	Y05-12	College Uniform.
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7.	<u>Treasurers Report</u> - Attached																																						
8.	<u>Board Report</u> Annual school improvement plan to be presented to Staff soon, and then to School community. The new plan will run from Term3 2017 to Term 2 2018.																																						
9.	<u>General Business</u>																																						
9.1	Parent Request – “Will there be two streams for Kindy and PP in 2018 and 2019 as there is currently only one stream”? No definitive answer. Enrolments are looking positive, decision is part of a long process and must be evidence based and sustainable.																																						
9.2	Update on Flourish Room – Furniture is being moved in, works have been listed and are underway.																																						
9.3	Easter Raffle – Donna Stiles – Raffle tickets have been distributed. There are about 60 baskets made up so far. The Raffle will be held in the Gym from 2.00pm.																																						
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10.	<u>PFFWA Presentation</u>																																						
11.	<u>Next Meeting</u> - Monday, 8 May 6.30pm, Learning Hub <u>NB: DATE CHANGED</u>																																						