



MANDURAH CATHOLIC COLLEGE

Mandurah Catholic College is a K-12 Catholic co-educational day school, with approximately 1650 students enrolled in 2017. Established in 1992, the College is located on a picturesque, 12-hectare bushland site situated two kilometres from the Mandurah town centre.

The Principal of Mandurah Catholic College invites applications from suitably qualified persons for the following teaching positions:

JUNIOR SCHOOL TEACHERS KINDERGARTEN TEACHERS

Full-time, commencing January 2018

The successful applicants will be enthusiastic, innovative and student-centred and work collaboratively as part of a team. They will also be a committed member of our College and will be prepared to contribute in all aspects of College life.

The College offers excellent support to teachers to enable them to develop on their professional journey through the Mandurah Catholic College Professional Growth Program. All staff are required to be involved in the pastoral care of our students and need to be able to demonstrate a commitment to the ideals and ethos of Catholic Education and be willing to participate in the extra-curricular program at the College.

All applications are required to have a Statement of Service, Working with Children check and TRBWA Registration. Successful applicants will be well qualified, dynamic and supportive of the Catholic ethos. Details of the College can be viewed at, www.mcc.wa.edu.au or by contacting the College Human resources Officer on 9531 9507.

Resume, College application form and covering letter addressed to the Principal with the names and telephone numbers of three referees (one of whom should be your Parish Priest), should be submitted to:

Human Resources Officer
Mandurah Catholic College
PO Box 615
MANDURAH WA 6210

Fax: 9535 8558

E-mail: MCCHumanResources.mcc@cathednet.wa.edu.au

Applications close on Monday, 11 September 2017



*“Our College is a learning community
seeking truth by living out the Gospel values through the Catholic faith and
by promoting the holistic and optimal development of each person”.*

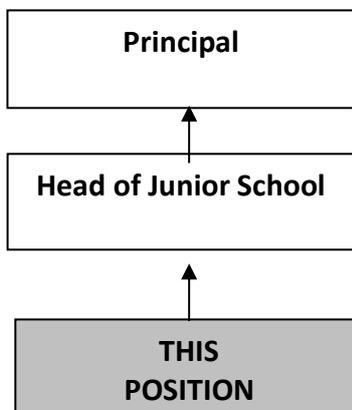
ROLE DESCRIPTION

1. POSITION IDENTIFICATION

SECTION :	Teaching
POSITION :	Junior School Teacher

2. POSITION RELATIONSHIPS

Responsible to:



Key Working Relationships:

- Principal
- Head of Junior School
- Assistant Head of Junior School
- Deputy Principals
- Director of Learning Technologies
- Co-ordinator of Junior School Special Needs
- Junior School Teaching Staff
- Teacher Assistants

3. PURPOSE OF THE POSITION:

The primary role of the classroom teacher is to facilitate the development and education of the whole child – spiritually, academically, physically, emotionally and socially. Each teacher is responsible for their classroom environment as well as working in collaboration with other staff to ensure that the educational needs of the whole child are met.

This assists in implementing the College philosophy and modeling and supporting the goals of the College Mission and Strategic Plan. It is an expectation that classroom teachers support the vision and goals of the College as a learning community and to participate in ongoing professional development and learning.

4. CORE RESPONSIBILITIES:

- The Classroom Teacher is responsible for creating a positive and disciplined learning environment:
 - in the classroom
 - in co-curricular activities
 - in interacting informally with students

In this way, each student is challenged to grow in knowledge and maturity, according to their potential, in all aspects of their lives.

- Promoting the mission and ethos of the College through structured classroom prayer, participation in the liturgical life of the College and modelling of appropriate standards of behaviour.
- Adhering to the Catholic Education Office of Western Australia's (CEWA) Code of Ethical Conduct in order to promote service in the community.
- Working within the scope of the AITSL standards.
- Maintaining a positive and effective learning environment through:
 - Well-prepared and varied lessons, which cater to the range of student abilities and interests
 - Setting of realistic and challenging academic standards for student performance
 - The development of a challenging and realistic program of student homework which complies with the Junior School Homework Policy
 - Constructive feedback on student work
 - Providing data in relation to each student required for the College recording and reporting system that informs our teaching and learning in the Junior School
 - Demonstrating knowledge, competence and confidence in the relevant subject discipline
 - Demonstrating high levels of professionalism in all activities
 - Curriculum planning and development
 - Writing programs and maintaining attendance
 - Writing student academic reports per guidelines and within published time - frames
 - Keeping abreast of statutory requirements in curriculum expressed by the CEWA, TRBWA and Government agencies
 - Building rapport with individual students
 - Identifying academic and personal issues which are impacting of the growth and development of each student
 - Referring matters of concern in relation to students to the Assistant Head of Junior School
 - Encouraging the growth of self-esteem in each student
 - Attending and participating in the co-curricular life of the College through the sporting and cultural calendar
 - Utilise the CEWA Religious Education Units of Work
 - Prepare one class liturgy per Term
 - Assist in one whole Junior School Liturgical celebration
 - Any other duties as directed by the Head of Junior School and College Principal.

5. POSITION EXPERIENCE AND SKILLS REQUIREMENT PROFILE:

- Have highly developed organisational and interpersonal skills.
- Possess ability to be a proactive and collaborative member of a team.
- Be prepared to participate in Co-curricular activities (Teaching).
- Model and maintain the Catholic ethos and traditions of the College.
- Have a warm, welcoming and friendly disposition.
- Maintain a high standard of confidentiality.
- Be willing to actively support and promote the Catholic, religious, academic and pastoral dimension of College life.
- Display a commitment to academic excellence and data driven instruction and be open to feedback which leads to professional improvement.
- Have a desire to foster innovation and creativity in a collaborative environment.
- Be creative in the use of technology and the development of resources.
- Demonstrate a committed and enthusiastic approach to working with children, with the ability to develop relationship with colleagues and parents that are positive and enthusiastic.