



## MINUTES

**Thursday, 10 September 2020  
8.45am in the College Library**

NO	ITEM		
1.	<b><u>COLLEGE PRAYER</u></b>		
2.	<b><u>ATTENDANCE</u></b> Nicole Clulow, Deb Day, Troy Francesconi, Lisa King, Lorraine Kingham, Rikki Kohn, Alicia McCulloch, Jane Monohan, Chris Wallace		
3.	<b><u>APOLOGIES</u></b> Anita Fratel, Jo Ray		
4.	<b><u>EXECUTIVE MEMBERS</u></b> Rikki Kohn                      President Deb Day                         Vice President Anita Fratel                    Secretary Alicia McCulloch             Treasurer		
5.	<b><u>GENERAL BUSINESS TO NOTE FOR LATER DISCUSSION</u></b> <ul style="list-style-type: none"> <li>COVID Update #40 (CEWA) – Implications of serving food and events</li> </ul>		
6.	<b><u>MINUTES OF PREVIOUS MEETING</u></b> <b>Actions from Previous Meetings 29 July 2020</b> 6.1 <b>Guest Speakers</b> –Dr Michael Carr Gregg and Susan McLean have cancelled. 6.2 <b>Acceptance of Minutes 29th July 2020</b> <table border="1" style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 50%;"><b>MOVED : Alicia McCulloch</b></td> <td style="width: 50%;"><b>SECONDED: Nicole Clulow</b></td> </tr> </table>	<b>MOVED : Alicia McCulloch</b>	<b>SECONDED: Nicole Clulow</b>
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7	<b><u>CORRESPONDENCE</u></b> 7.1 <b>Correspondence of Meeting</b> 7.1.1 <b>Inward</b> <ul style="list-style-type: none"> <li>Email from Chris Wallace thanking P &amp; F for successful Quiz Night</li> </ul> 7.1.2 <b>Outward</b> <ul style="list-style-type: none"> <li>Thank you to Quiz Night Donors to thank for support.</li> <li>CSPFWA – Awards of Excellence Nomination. Please see Item in General Business.</li> </ul> 6.2 <b>Acceptance of Correspondence</b> <table border="1" style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 50%;"><b>MOVED : Alicia McCulloch</b></td> <td style="width: 50%;"><b>SECONDED: Nicole Clulow</b></td> </tr> </table>	<b>MOVED : Alicia McCulloch</b>	<b>SECONDED: Nicole Clulow</b>
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8	<b><u>President's Report</u></b> I would like to start off my report with a most enormous thanks to all who helped and supported the Annual P&F Quiz Night! Thank you to Toni Evans and the amazing duo Nicole Clulow and Jane Monohan (aka Red Red Wine) and our perpetual bartenders Joanne Pustkuchen and Tonian Abbott-Robbins (aka Salt n Pepa).		

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	<p>My biggest thanks to the committee members Debbie Day, Alicia McCulloch, and Anita Fratel. We pulled off a great night.</p> <p>The quiz hosts Andy and Ashley were fantastic, and they are a credit to the Dux Nuts Quiz company.</p> <p>I'd like to make a special note and thanks to Yasmin Norris and Lorraine Kingham for all the behind the scenes help and promotion. I have learnt in the last 2 years a lot about quiz night planning and without their talents things would be much harder.</p> <p>Our numbers were up from last year. We had 22 tables, of which 20 booked prior which made catering and setting up all the easier. We managed to raise over \$4000 of prizes donated from many generous people and businesses. As a result of the planning and a great night, we raised approximately \$2000 for the Flores Foundation.</p> <p><b><i>Discussion too place about the success of online booking. Takes the pressure of staff in administration as well as people committing to the event by paying upfront. Agreed to continue the same format in the future.</i></b></p> <p>Thank you to the College and Mr Wallace (aka Elvis) for the support and encouragement for us to forge on with the night even in these COVID times.</p> <p>Since the quiz night the College has been a busy place. I had the pleasure of attending the outstanding Aladdin performance. Mrs Blackwell and her team put together an amazing show and the talents of the students is phenomenal. It was great that the show could go on. Bravo!</p> <p>Last week we ran the annual Fathers' Day stall. Thank you once again to the helpers that assisted in the setup and selling of the presents. Biggest thank you to Nicole Blackwell for taking the reins and being the coordinator of the day. Again, without the fantastic support of all the helpers it could not have been the same.</p> <p>And not to forget mentioning MCC being crowned Peel Champion School 2020 in the surfing competition way back at early August. Congratulations to the Grommets!</p> <p>If I have forgot to mention anyone or event, apologies it has been super busy and I hope you all have a wonderful and restful school holidays.</p>
<p><b>9</b></p>	<p><b><u>Principal's Report</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Quiz Night</u></b> Great night and a big thank you to the P&amp;F Executive and all the helpers. We have a truly amazing community.</li> <li>• <b><u>House Feast Days</u></b> With the relaxing of some restrictions we have returned to celebrating House Feast Days. However, the shared Staff Morning Tea has been altered to adhere to the 'Sharing of Platter Style Food' request from CEWA.</li> <li>• <b><u>College Production – Aladdin</u></b> Held at the weekend. An extra Matinee was put on Saturday. COVID-19 restrictions meant that we were limited in seats and had to cut out some people from the usual VIP list.</li> </ul>
<p><b>10</b></p>	<p><b><u>Treasurers Report Attached</u></b></p>
<p><b>11</b></p>	<p><b><u>Board Report</u></b> Board Meeting was held on the 31 August.</p> <ul style="list-style-type: none"> <li>• CEWA Ltd are updating the School Board Constitution – will include P&amp;F. Structure of School Boards and P&amp;F Associations will alter from 2022.</li> <li>• Thanks from the College to the P&amp;F for a successful Quiz Night.</li> <li>• College Musical – Aladdin. Genevieve Baker, Coordinator, CEWA Curriculum (Visual Arts), attended the production and claimed that it was one of the best that she has seen.</li> </ul>

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12	<p><b><u>Quiz Night</u></b></p> <ul style="list-style-type: none"> <li>• Online booking a great success – will continue this format.</li> <li>• More tables sold than in previous years.</li> <li>• Would like to use 'Dux Nuts' again – engaged everyone.</li> </ul>
13	<p><b><u>Fathers' Day Stall</u></b></p> <ul style="list-style-type: none"> <li>• Some confusion with students being able to return to the stall – will note for next year to have clear instructions.</li> <li>• Good turnout – students look forward to it.</li> </ul>
14	<p><b><u>2021 Events</u></b></p> <ul style="list-style-type: none"> <li>• <b>Sundowner 2021</b> Commence planning in Term 4. Even though budget was over this year, the cancellation of events due to COVID-19 has even out the budget. Will continue with the same formatting as last year but will have pre-paid tickets to manage the bookings and food orders.</li> </ul>
15	<p><b><u>General Business</u></b></p> <p>15.1 <b>The 2020 CSPWA Awards of Excellence</b> The P&amp;F Executive have proudly nominated the MCC IT Department for their outstanding work and collaboration throughout and continuing beyond the COVID-19 restrictions. The criteria for the award was:</p> <ul style="list-style-type: none"> <li>• works collaboratively with the Principal and staff</li> <li>• organises and/or promotes social initiatives to encourage community involvement</li> <li>• promotes and affirms the work of the school in the education of the children</li> <li>• takes time to listen to and support school requests</li> <li>• provides good networking opportunities in the school to build positive school community</li> </ul> <p>We feel that the MCC IT Department embodied each one of these criteria. Whether the department wins or not, we are grateful for their ongoing support for our children, parents, and the wider community.</p> <p>15.2 <b>COVID-19 #40 CEWA UPDATE - Sharing of Platter Style Food</b> CEWA have encouraged all schools that the sharing of platter style food should be prohibited to reduce the potential risk of COVID-19 transmission in schools. A far safer/acceptable practise is the use of individualised food portions or the distribution of food to multiple people by a single person using gloves and tongs.</p> <p>This directive will affect our normal procedures for Graduation, Confirmation, Speech &amp; Awards Nights.</p> <p>15.3 <b>P&amp;F Executive 2021</b></p> <div data-bbox="272 1518 1461 1597" style="border: 1px solid black; padding: 5px;"> <p><b>ACTION</b> <b>Lorraine K to call for P&amp;F Executive Nominations for 2021</b></p> </div> <p>15.4 <b>Week 7, Term 4 P&amp;F Meeting</b> Discussion took place and agreed to cancel meeting due to the time of year.</p>
16	<p><b><u>Next Meeting</u></b> – Wednesday, 28 October 2020 (Week 3, Term 4)</p>

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# TREASURER'S REPORT

## Parents and Friends Association

### Interim Report 10 August 2020 Meeting

#### Banking Summary

Opening Balance General Ledger	17/02/2020	\$113,004.90
+ deposits		\$ 9,212.91
- payments		\$ 5,974.40
Combined Balance		\$116,243.41

#### Details of Deposits

Date	Details	Amount
10/08/2020	EFTPOS Receipts - Quiz Night	\$ 2,155.00
10/08/2020	P&F Quiz Night	\$ 300.00
10/08/2020	P&F Quiz Night	\$ 300.00
10/08/2020	P&F Quiz Night	\$ 4,070.50
31/08/2020	P&F 8410 to 8410.1	\$ 167.78
07/09/2020	Fathers Day Stall	\$ 889.00
07/09/2020	Fathers Day Stall	\$ 1,330.65
<b>Total</b>		<b>\$ 9,212.91</b>

Date	Details	Amount
31/07/2020	Reimb R Kohn - Quiz Night	\$ 228.43
31/07/2020	Reimb R Kohn - Quiz Night	\$ 59.00
05/08/2020	Float for Quiz Night	\$ 2,800.00
06/08/2020	Reimb R Kohn - Quiz Night	\$ 72.73
06/08/2020	Reimb R Kohn - Quiz Night	\$ 43.15
10/08/2020	P&F Quiz Night Overpayment	\$ 17.00
14/08/2020	Reimb R Kohn - Quiz Night	\$ 1,544.09
02/09/2020	Float for fathers day stall	\$ 360.00
03/09/2020	TRF Funds to Men of MCC	\$ 850.00
<b>Total</b>		<b>\$ 5,974.40</b>

#### Total Financial Summary

Available Funds	\$116,243.41
Term Deposit	\$48,746.54
<b>TOTAL FUNDS</b>	<b>\$164,989.95</b>

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Income and Expenditure Proposed expenses for 2020		Actuals for 2020
Seek Truth	\$ 1,000.00	
State and National Representation Funding	\$ 3,000.00	
Art Exhibition Award	\$ 100.00	
Guest Speakers	\$ 10,000.00	
Behaviour Tonics (Primary Night)	\$ 2,000.00	
PFFWA Registration	\$ 6,500.00	\$ 6,402.55
Welcome Event	\$ 2,000.00	\$6,244.40
Principal's Bursary	\$ 5,000.00	
Men of MCC	\$ 2,000.00	\$ 1,783.64
Proposed Science Event	\$ 1,000.00	
Playground contribution	\$ 20,000.00	
Incidentals (Potential Projects)	\$ 7,400.00	
<b>TOTAL</b>	<b>\$ 60,000.00</b>	<b>\$ 14,430.59</b>

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